

# BOARD OF INTERMEDIATE AND SECONDARY EDUCATION MALAKAND

No.6997 /Acad/BISE-Mkd

Dated:29 /03/2016

## NOTIFICATION

The following schedule of Class 9<sup>th</sup> enrolment is notified for the general information with respect to Academic Session 2016-17.

Category	With Normal Fee	With Late Fee	With Double Fee
	31/05/2016	16/06/2016	15/07/2016
Government Institutions	Enroll+Sports(150+50) =Rs. 200/-Per Student	Late Fee of Rs.100/- (200+100=Rs.300/-)	Double Late Fee of Rs.200/- (200+200=Rs.400)
Private Institutions	Enroll+Sports(200+50) =Rs. 250/-Per Student	Late Fee of Rs.100/- (250+100=Rs.350)	Double Late Fee of Rs.200/- (250+200=Rs.450/-)

- The old conventional method of enrolment is no more acceptable and that's why all the Institutions have to log on to the Board's website [www.enrol.bisemalakand.edu.pk](http://www.enrol.bisemalakand.edu.pk) for online enrolment module, **School Code, User Name and Password of every Institution has already been conveyed.**
- If an institution fails to submit enrolment forms within the specified period quoted above i.e. up to 15/07/2016 a penalty @ Rs.20/- Per day Per student would be charged only in extra ordinary cases with the provision of **Admission Withdrawal Register.**
- The particulars ; Student(s) Name, Father Name and Date of Birth must be typed from the school record/A.W.R in enrolment return along with covering letter duly signed by the Head of the institution concerned. **CUTTING, OVER WRITING & ERASING WILL NOT BE ACCEPTED.**
- Candidates having attained the age of 14 Years would be eligible for appearing in the SSC Part-1 (9<sup>th</sup>) Examination 2017. The minimum level for date of Birth is 31/03/2003.
- The Heads of the institutions are directed to countersign Admission Withdrawal Register (AWR) from the concerned AEO/DEO (M/F)/Board Regulatory Authority (in case of Private institution) and also the Heads of institutions put sign and stamp on every page of A.W.R, **otherwise claims shall not be entertained for any amendment in Board record i.e. Name, Father Name & Date of Birth after submission of enrolment in the Board.**
- The student cannot change his/her institution without having a proper Migration.
- School to school migration i.e (Local Migration) will not be allowed under any circumstances after the expiry of due date (i.e. 31/12/2016).
- The student of 9<sup>th</sup> or 10<sup>th</sup> class will not be admitted till the submission of **Original School to School Migration Certificate and School Leaving Certificate,** otherwise the penalty shall be levied on the institution.
- No migration will be allowed under any circumstances after **31/12/2016** till the declaration of Annual (2017) SSC Examination result.
- School Leaving Certificate (S.L.C) may not be issued to the student seeking migration until & unless allowed by the Board authorities.
- The regular students of class 9<sup>th</sup> /10<sup>th</sup> must produce DMC verified & attested copy of SLC from institution concerned alongwith original migration form in case of students migrated from other Boards within the period of a fortnight for the enrolment to BISE Malakand otherwise, penalty would be imposed/charged.
- The Heads of Government and Private Educational Institutions are required to deposit the Annual Renewal/Affiliation fee on the prescribed Bank slip alongwith covering letter duly signed by the Principal of the concerned institution.
- The Extension in Provisional Registration/Affiliation for the Session 2015-16 will be expired on 15<sup>th</sup> April, 2016.**

### RATES OF ANNUAL RENEWAL/AFFILIATION FEE

S.No	Status of School	Annual Renewal Fee
1	Government High School	Rs. 300/-
2	Government Higher Secondary School	Rs. 600/-
3	Private Schools upto SSC Level	Rs. 5000/-
4	Private Schools & Colleges upto HSSC Level	Rs. 7000/-

- The Heads of the institutions are advised to write Telephone/Cell No; complete mailing address and e-mail address of their institution for the proper correspondence/coordination.
- The above rules/directives are subject to changes, if any, issued by the Competent Authority.
- If a regular student fails Part-I/ 9<sup>th</sup> class examination, after qualifying the same examination in the subsequent year, would be eligible for regular admission in the same institution in part-II( 10<sup>th</sup> class), if practical involved, otherwise he/she will appear in private capacity.
- The Head of the institutions are directed to collect fee and other charges from the student(s) up to the end of month, otherwise the complaint of the Head(s) of Institution(s) regarding fee and other charges against the student(s) at the time of getting migration to any other institution/Board shall not be entertained.

**S E C R E T A R Y**  
**BISE, Malakand**

### Copy for information to the:

- PS to Minister for Education (Elementary & Secondary Education) Govt: of Khyber Pakhtunkhwa Peshawar.
- PS to Secretary (Elementary & Secondary Education) Govt: of Khyber Pakhtunkhwa Peshawar.
- PS to Chairman BISE Malakand
- Chairmen BISEs Bannu, D.I Khan, Kohat,, Mardan, Peshawar, Swat and Abbottabad.
- DEO's (M+F) Dir (L), Dir (U), Malakand and (A.E.O) Bajaur Agency.
- Controller of Examinations BISE, Malakand
- All the Section Heads of BISE, Malakand.
- All the Principals/Headmasters/Headmistresses GGHS/GGHSS/GHS/GHSS/Private Institutions Affiliated with BISE Malakand.

**S E C R E T A R Y**  
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